

#### RESEARCH GOVERNANCE UNIT

St. Vincent's Hospital (Melbourne) Caritas Christi Hospice St. George's Health Service Prague House Cambridge House DePaul House

# TRAINING FOR HREC MEMBERS

# Statement of Intent and Outcomes

The St Vincent's Hospital Human Research Ethics Committee is committed to fulfilling Section 5 of The National Statement on Ethical Conduct in Human Research (2007, updated 2018) by ensuring all members of the Committee receive adequate training.

#### **Definitions**

**Adequate training** is defined as attendance to at least one education session in research ethics over a three year period.

## **Procedure**

To ensure all Committee members are appropriately trained to perform an ethical review of research, HREC members must attend continuing education or training programs in research ethics at least once, every three years. This may be an internal training session, or a local, interstate or national conference.

All members have the opportunity to access funding to attend such training sessions (where available).

Upon completion of a training session, members shall provide a brief report to the HREC at the next meeting as a measure of information sharing. This may be provided as a verbal account, or in writing.

A record of attendance will also be kept within the Research Governance Unit, in the Committee membership folder.

### Associated Procedures/Instruction

Procedure 5.5 – Responsibilities of HREC members

### **Reference Documents**

- The National Statement on Ethical Conduct in Research Involving Humans in accordance with the NHMRC Act, 2007 Updated 2018 (Cth)
- Ethical conduct in research with Aboriginal and Torres Strait Islander Peoples and communities: Guidelines for researchers and stakeholders (2018)
- Australian Code for the Responsible Conduct of Research (2018)

Authorized by:

Dr Megan Robertson Director of Research

Author: Dr Tam Nguyen, Deputy Director of Research	
Date Issued: 2011	Next Review: 2023
Date Revised: 2020	Filepath: